

Meeting Minutes
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Board of Education Meeting
10/05/2017 06:30 PM
Historic Currituck County Courthouse

Attendees

Voting Members

Dr. Bill Dobney, Chair
Karen Etheridge, Vice Chair
Dwan Craft, Board Member
Will Crodick, Board Member
Janet Rose, Board Member

Non-Voting Members

Mark Stefanik, Superintendent
Colin Coffie, Student Board Member
Keelan Hartmann, Student Board Member
Tyler Little, Student Board Member

A. Call to Order

1. Invocation
2. Pledge of Allegiance
3. School Spotlight - Principal Karrie Chappell & Central Elementary

Principal Karrie Chappell showcased the school's Kindergarten Pen Pal program. Ms. Sadler explained how kindergarten classes write to military men and women stationed all over the world. The school has been doing this for several years. The program is a tool which helps students learn about various countries and cultures. Communication is done through email, pictures and letters sent in care packages. Many soldiers have visited the school after returning home.

4. Approval of Agenda (Action)

Motion made by: Dwan Craft

Motion seconded by: Karen Etheridge

Voting:

Unanimously Approved

B. Public Comment Session

With no comments, the session was closed.

C. Student Board Member Report

The Student Board Members reported on student activities and school events.

D. Field Trip Request:

1. CCHS - All District Band, Winston-Salem, NC - Nov. 10 & 12, 2017

E. 2017-2018 Budget Adoption (Action)

Laurie Trussell, Finance Officer, presented the 2017-2018 school budget. The Board previewed the budget in the work session prior to the board meeting. The total budget is approximately 43 million dollars.

Ms. Trussell explained how cuts were made to fund state mandated raises. By the end of the 2017-2018 the Fund Balance is projected to be \$835,000.

The Board asked Ms. Trussell various funding and expense questions. Mr. Crodick asked for the amount the district spends on college course text books versus text books at the elementary and middle school levels. Ms. Trussell explained that was a curriculum question and school purchase orders would need to be gathered.

Mr. Crodick said he found it hard to vote on the budget since the chart of the accounts explaining budget codes was not provided to the Board.

The Board asked what were the repercussions of delaying the approval of the budget until the November meeting. They discussed how the budget was a working guideline and it could and would be amended throughout the year. Ms. Trussell said there were well over 50 budget amendments issued by the state last year.

Ms. Trussell stated delaying the budget approval could delay the auditors report due to the fund balance appropriations. The deadline for the audit report is December 1st. She added there was not a lot of access funds available in the budget. The budget was already delayed due to the need to process the August teacher payroll first and ensure all hiring was completed.

The BOE agreed to adopt the budget and hold an additional meeting to review the budget. Mr. Crodick asked how the amendments would effect the budget and the audit review. The first budget is normally used in the audit and budget amendments can be made until June 30th.

Superintendent Stefanik and the Board thanked Ms. Trussell and the Finance Department for their hard work.

Motion made by: Dwan Craft

Motion seconded by: Karen Etheridge

Voting:

Unanimously Approved

F. Superintendent Contract Extension (Action)

The Board discussed the proposed extension of the Superintendent Contract.

Mr. Crodick recommended delaying the approval of the contract extension until after the new assistant superintendent was hired. Since the contract deadlines for both the superintendent and assistant superintendent could be set to end on the same date, Mr. Crodick preferred the contract ending date of 2020. He suggested reviewing the issue again after 6 months of hiring the assistant superintendent to ensure it was the correct route to take. He was concerned with hiring a high level position and immediately giving a 3 1/2 year contract.

Dr. Dobney said he thought it was important to be able to tell the assistant superintendent the length of their contract. He said the contract extension also showed support for the superintendent and contract extensions had been given to the district's superintendents since at least 1995.

The Board voted and agreed to extend the Superintendent's contract for one year. The contract ending date will be extended from June 30, 2020 to June 30, 2021.

Motion made by: Janet Rose

Motion seconded by: Dwan Craft

Voting:

Dr. Bill Dobney - Yes

Karen Etheridge - Yes

Dwan Craft - Yes

Will Crodick - No

Janet Rose - Yes

G. Consent Agenda (Action)

Motion made by: Will Crodick

Motion seconded by: Karen Etheridge

Voting:

Unanimously Approved

1. Personnel Report Dated October 5, 2017
 - a. (c) Leave Report
2. Closed Session Minutes for September 7, 2017
3. Board Meeting Minutes September 7, 2017
4. (c) Banking Reconciliations
5. 2nd Reading & Adoption of Revision to Policy 7510 Leave
6. 1st Reading of Policy 2670 Business Advisory Council
7. Contracts: Informational Only

H. Information Items

1. Work Session - Thursday, November 2, 2017- Knapp Professional Learning Center at 4:00 p.m.
2. Board of Education Meeting- Thursday, November 2, 2017- Historic Currituck County Courthouse at 6:30 p.m.

I. Board Members & Superintendent Comments

Superintendent Stefanik announced that eight of the district's schools were recognized by the PBIS program; CCHS, JES, SES, KIES, GES, CES, MES & CCMS.

Karen Etheridge thank staff of CCHS for a very informative tour of the Career & Technical Education classes. She presented very impressive statistics for the career path courses.

Dawn Craft visited all 10 schools this past month. She too was very impressed with the hands on learning taking place in the classes. The FFA had a very successful fundraising fishing tournament. She added how the staff of CCHS was appreciative of the modified schedule which allows planning and collaboration every Friday afternoon.

Mr. Crodick said he was impressed with the CTE tour and the skills that are being taught to the students. He has a family member go into nursing.

Janet Rose appreciated the CTE tour. She attended various athletic events and programs where she has seen great things happening in the schools.

Dr. Dobney announced that Emily MacDonald's kindergarten class at Jarvisburg Elementary has been selected as a NC Demonstration Program Classroom.

J. Adjourn Meeting (Action)

Motion made by: Janet Rose

Motion seconded by: Dwan Craft

Voting:

Unanimously Approved

Chairperson

Secretary